

**SWAMI SHRADDHANAND COLLEGE
(UNIVERSITY OF DELHI)
ALIPUR, DELHI- 110036**

Date: -07.03.2018

NOTICE

All the Library Attendants in the Library Department, who have applied for promotion to the post of JLIA under Limited Departmental Test Scheme, are hereby informed that the Departmental Limited Test shall be held on Monday, the 19th March 2018 at 10.00 a.m in Seminar Room, New Campus. (Test Scheme and syllabus on Website:- www.du.ac.in).

Yd 07.03.2018

Acting- Principal

E.3.5 Scheme of Examination for Limited Departmental Test for Promotion of MTS Library and erstwhile Library Attendant to Library Assistant

The following shall be the scheme of Examination, components of written test and its syllabus etc. for promotion of Library Attendant to Library Assistant through limited departmental exams:

An objective type paper of two hours (02 hrs.) duration with maximum of 100 marks, which include Library questions.

The Multiple Choice Questions shall judge the knowledge of Library Science for promotion to post of Library Assistant.

Out of 100 questions, 40 questions should be related to the duties of Library Assistant, with options from Acquisition, processing & circulation, specific post for which the promotions are to be considered by the department, 20 questions of General Knowledge, 20 questions of English and 20 questions of Mathematical abilities.

Note:

1. The question paper should be bilingual (English and Hindi) and the applicant will have the option to respond in either of the languages. However, the same medium of language must be used throughout.
2. The minimum qualifying marks will be overall 40% for the Unreserved posts and 35% for the reserved posts (ie., for SC/ST/PwD category as applicable).
3. The level of the questions will be as per the work profile of the post concerned for which the test is being conducted.
4. The APAR and eligibility conditions of the successful candidates will be scrutinized by a committee of Officers comprising of the following:
 - Officer Incharge of the Establishment Non-Teaching
 - Officer Incharge of the Recruitment Section
 - Officer Incharge of College Branch
 - Officer Incharge of the Vigilance Section.
 - Section Officers of the respective Establishment and Recruitment Sections.

5. A panel shall be created on the basis of the written exam and due vetting by the committee detailed above, which shall be valid for a period of one year or till the time the number of posts is filled on the basis of available names from the panel, whichever is earlier.

6. The test will be held every year/once in two years depending on the number of vacancies any year. In case there is no vacancy in a particular year, no test will be held.